

Virginia Association of the Technology Student Association

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Website: www.VirginiaTSA.org

October 12, 2011

TO: Northern Region Technology Education Teachers

FROM: LaTasha Watson, Interim State Advisor
Virginia TSA

SUBJECT: Northern Regional Technology Student Association Fall Rally
November 11, 2011 – 4:30-6:30 PM
Oakton High School, 2900 Sutton Road, Vienna, VA 22181

We are pleased to announce that the Northern Regional TSA Rally will be held November 11th at Oakton High School. The regional rally will provide an opportunity for students to increase their knowledge about technology, to learn the benefits of TSA membership and strengthen their leadership abilities. Students and teachers will receive the latest information about the competitive events that will be offered at the Northern Regional Fair, Technosphere 2012, and the 2012 National Conference in Nashville, Tennessee.

The Northern Regional TSA officers have planned several exciting activities and look forward to seeing all of the Northern Region members at the rally. Check-in will be from 4:15-4:25 followed by the opening general session, which will start promptly at 4:30 PM. The opening general session will include information from the Northern Regional Officers pertaining to the regional updates, regional program of work, the emblem ceremony, and a guest speaker. After the general session, the students will participate in various workshops in leadership and participate in a problem solving competition.

A tentative agenda is included in this packet. To register, please mail registration forms to Mr. Doug Kaltenbaugh, Oakton High School 2900 Sutton Road, by November 1st, 2011. We look forward to seeing you there!

/wa
c: Local Administrators
Lynn Basham, Ph.D.



Enclosures

“Learning To Live In A Technical World”

Northern Regional Technology Student Association Fall Rally
November 11, 2011

Tentative Agenda

4:15 – 4:25 Registration
 Pin and T-shirt Design Contest
4:30-5:00 Opening Session
 Welcome
 Guest Speaker
 Rally Overview
5:00-6:00 Leadership Workshop
 Problem Solving
6:00-6:30 Closing Session



General Information

Student Registration: Registration is FREE!

**Mail
Registration forms to:** Mr. Doug Kaltenbaugh
 Oakton High School
 2900 Sutton Road
 Vienna, VA 22181

Registration Deadline: November 1st, 2011

Questions: If you have additional questions, please contact
 Doug Kaltenbaugh Douglas.Kaltenbaugh@fcps.edu

REGIONAL RALLY REGISTRATION PROCEDURES

Suggested Steps for Completing Forms:

- STEP ONE:** Announce dates, location, and purpose of Regional Rally to each class.
- STEP TWO:** Obtain appropriate field trip approval for attendance and transportation to the Regional Rally.
- STEP THREE:** Duplicate Regional Rally overview information, conduct, liability, and medical release forms for students to complete and return to their advisor.
- STEP FOUR:** Chapter advisors must keep all copies of their student's conduct, liability, and medical release forms. Do not mail these forms to Virginia TSA. The Rally Registration Form and School Forms Verification Affidavit must be mailed to Oakton High School.
- STEP FIVE:** Secure funds for Regional Rally participation in order to pay for registration, meals, transportation, etc.
- STEP SIX:** Mail all forms and fees.

2011 NORTHERN REGIONAL RALLY REGISTRATION FORM
November 11th, 2011

Please return this form to the Oakton High School TSA

(PLEASE PRINT OR TYPE)

School Division:	Grades Offered in School:
School Name:	School Phone: () School Fax: ()
School Address:	
City:	State: Zip:
Lead Chapter Advisor:	Home Phone: ()
Advisor's Email Address:	

Mail the registration form by November 1st, 2011.

Mail
Registration forms to: Mr. Doug Kaltenbaugh
Oakton High School
2900 Sutton Road
Vienna, VA 22181

**PERSONAL LIABILITY FORM
VIRGINIA TSA
2011-2012**

No student or child attendee will be allowed to participate in Virginia TSA Regional or state activities unless the chapter advisor has an original copy of this form at all times.

REQUIRED BY: STUDENT/CHILD CONFERENCE ATTENDEES

CHAPTER ADVISOR MUST MAINTAIN A COPY OF THIS FORM AT THE SCHOOL AND BRING THE ORIGINAL COPY TO THE REGIONAL RALLY.

Name of participant: _____

School: _____

Address: _____

Home phone: _____ School phone: _____

"I hereby agree to release the Virginia Association of the Technology Student Association, its representatives, agents, servants, and employees for liability for any injury to above named person at any time while attending the Virginia TSA conference and activities, including travel to and from such activities, excepting only such injury or damage resulting from willful acts of such representatives, agents, servants, and employees."

"I do voluntarily authorize representatives of Virginia TSA to obtain emergency medical treatment for the above named person as deemed necessary."

"I agree to indemnify and hold harmless the representatives of the Virginia Association of the Technology Student Association and said TSA State Coordinator and/or conference management staff for any and all claims, demands, actions, rights of action, and/or judgments by or on behalf of the above named person arising from or on account of said procedures and/or treatment rendered in good faith and according to accepted medical standards."

Regional Rally – November 11, 2011

Parent/Guardian Signature

Student Participant Signature

Date

Regional Fair - March 10, 2012

Parent/Guardian Signature

Student Participant Signature

Date

State Conference – May 4 – May 6, 2012

Parent/Guardian Signature

Student Participant Signature

Date

NOTE: Chapter advisors may use the same form for all 2011-2012 TSA events provided each event is properly signed and dated.

<<< Do not mail this form to Virginia TSA >>>

**VIRGINIA TSA DELEGATE CONDUCT
PRACTICES AND PROCEDURES
2011-2012 AGREEMENT FORM**

1. "Delegate" shall mean any TSA member (voting/non-voting) attending the conference.
2. There shall be no defacing of public property. The individual(s) or chapter(s) responsible must pay any damages to the property or furnishings in the hotel rooms or building.
3. Delegates shall keep their advisors informed of their activities and/or whereabouts at all times.
4. Delegates should be prompt and prepared for all activities.
5. Delegates should be financially prepared for all possibilities.
6. Delegates not staying at the official conference hotels shall return to their legal residence by curfew or immediately following the last scheduled event.
7. No alcoholic beverages, narcotics or firearms, in any form, shall be possessed by delegates, alumni or other conference attendees at any time, under any circumstances.
8. No delegates shall leave the conference site unless accompanied by the Chapter Advisor(s) and/or chaperone(s).
9. Delegates and Voting Delegates are required to attend all general sessions and activities assigned, including workshops, competitive events, committee meetings, etc. for which they are registered, unless engaged in some specific assignment taking place at the same time.
10. Identification badges must be worn at all times by all persons in conference attendance.
11. Chapter Advisors will be responsible for their delegates' conduct en route to the conference, during the conference, and during delegates' return to home school.
12. Delegates violating or ignoring any of the conduct rules will subject their entire delegation to being unseated and their candidates or competitive event participants to being disqualified. Individual delegates may be sent home immediately at their own expense.
13. Curfews will be enforced (all delegates will be in assigned rooms by the announced times).
14. Casual wear will be accepted only during specific social functions, as designated.
15. The Virginia TSA Standards Review Committee reserves the right to dismiss any delegate from the conference for inappropriate actions.

I have read, I understand, and I agree to conduct myself according to the conduct practices and procedures listed above.

Student Delegate Signature

Parent Signature

The parent must initial each event for which this form applies:

Regional Rally – November 11, 2011 _____

Regional Fair: March 10, 2012 _____

Technosphere: May 4-6, 2012 _____

Chapter advisors may use the same form for all Virginia TSA sponsored events provided the form is properly signed and initialed where applicable. Chapter Advisors are responsible for maintaining the form. The original form must accompany the chapter advisor at all times at a Regional or State TSA event.

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MEDICAL RELEASE

**FORM VIRGINIA TSA
2011-2012**

**REQUIRED BY: STUDENT/CHILD CONFERENCE
ATTENDEES**

**CHAPTER ADVISOR MUST MAINTAIN A COPY OF THIS FORM AT THE SCHOOL AND
BRING THE ORIGINAL COPY TO THE REGIONAL RALLY.**

Student: _____ Social Security # _____ Advisor: _____

**Medical Information (Print
Clearly)**

1. Known drug allergies: _____
2. Last tetanus received: _____
3. Describe any history of heart condition, diabetes, asthma, epilepsy or rheumatic fever, etc: _____

4. Medication currently being taken: _____

5. Physical restrictions (swimming, running, etc.) _____

6. Other conditions:

7. Physician: _____ Work: _____ Home: _____

8. Relative: _____ Work: _____ Home _____

9. Name of medical insurance company: _____ Policy # _____

10. I hereby give permission for emergency medical treatment of _____ (Name of Student/Child) while attending conferences and leadership activities of Virginia TSA.

11. The parent must initial each event for which this form

applies: Regional Rally – November 11, 2011 _____

Regional Fair: March 10, 2012 _____

Technosphere: May 4-6, 2012 _____

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