

## Virginia Association of the Technology Student Association

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Website: [www.vatsa.org](http://www.vatsa.org)

August 24, 2009

TO: South Central Regional Technology Education Teachers

FROM: LaTasha Watson, State Advisor  
Virginia TSA

SUBJECT: South Central Regional Technology Student Association Fall Rally  
October 17, 2009 – 9:00 a.m. to 5:00 p.m.  
The VCU School of Engineering

We are pleased to announce that the South Central Regional TSA Fall Rally will be held October 17, 20089 at the VCU School of Engineering, 601 W. Main St, Richmond, Virginia. The regional rally will provide an opportunity for students to increase their knowledge about technology and the benefits of TSA membership. Students and teachers will receive the latest information about the competitive events that will be offered at the South Central Region Spring Fair and Technosphere '10.

The South Central Regional TSA officers have planned several exciting activities. Onsite check-in will open at 9:20 a.m. The opening general session will start promptly at 9:45 a.m. Following the general session, the students will participate in three breakout sessions. These events will provide an opportunity to learn about TSA and to meet other TSA members in the region. A tentative agenda is included in this packet. This portion of the program will end with a closing session at 12:30 p.m.

Registration for the Rally is free, the cost of the lunch, however, is \$5.00. If you plan to purchase your lunch via check, make the check payable to Highland Springs High School TSA. Time will also be provided in the schedule for students to view the museum exhibits.

We look forward to seeing you there!

/wa

c: Local Administrators  
George R. Willcox

Enclosures



“Learning To Live In A Technical World”

## **Tentative Agenda**

8:00 a.m. Officers arrive  
8:30 - 8:50 Registration  
9:00 - 9:30 General Session  
Welcome  
Guest Speaker  
Rally Overview  
Business Meeting Recess to workshops  
10:15 – 12:15 Workshops  
12:15 – 12:30 Closing Ceremony  
12:30 Lunch  
12:30 – 3:00 Tour of VCU School of Engineering



## **General Information**

**Student cost**      Registration      FREE!

**Lunch**              \$5.00                      **Lunch for the fall rally will be available for \$5.00 per person.  
Lunch will be pizza, soda or water, and fruit.**

### **Directions**

Virginia Commonwealth University, School of Engineering. Please use Mapquest to obtain detailed directions to the museum from your location. The URL: [www.mapquest.com](http://www.mapquest.com)

### **Questions:**

If you have questions, please contact:

Mrs. Kathleen Stansbury      ([mkstansbury@henrico.k12.va.us](mailto:mkstansbury@henrico.k12.va.us))  
Mr. Billy Batkins              (804-328-4073 or [wwbatkins@henrico.k12.va.us](mailto:wwbatkins@henrico.k12.va.us))  
Mr. Shawn Gross              (804-364-8000 or [smgross@henrico.k12.va.us](mailto:smgross@henrico.k12.va.us)), Fall Rally Chairs

or contact Ms. LaTasha Watson, State Advisor TSA (804-524-8989 ext 1119 or [tlsa@vatsa.org](mailto:tlsa@vatsa.org))

**Registration Deadline:**      October 5, 2009

## REGIONAL RALLY REGISTRATION PROCEDURES

### Suggested Steps for Completing Forms:

- STEP ONE:** Announce dates, location, and purpose of Regional Rally to each class.
- STEP TWO:** Obtain appropriate field trip approval for attendance and transportation to the Regional Rally.
- STEP THREE:** Duplicate Regional Rally overview information, conduct, liability, and medical release forms for students to complete and return to their advisor.
- STEP FOUR:** Chapter advisors must keep all copies of their student's conduct, liability, and medical release forms. Do not mail these forms to Virginia TSA.  
A *copy* of the Rally Registration Form and School Forms Verification Affidavit must be carried to the rally.  
However, chapter advisors must mail Virginia TSA the *original* School Forms Verification Affidavit contained in this packet.
- STEP FIVE:** Secure funds for Regional Rally participation in order to pay for meals, transportation, etc.
- STEP SIX:** Submit registration forms with a check for lunch to Highland Springs High School by October 5th. Please bring a copy to the Regional Rally.



**2009 SOUTH CENTRAL REGIONAL RALLY REGISTRATION FORM  
October 17, 2009**

**Please return this form to the Highland Springs High School TSA**

**(PLEASE PRINT OR TYPE)**

School Division:	Grades Offered in School:
School Name:	School Phone: (     ) School Fax: (     )
School Address:	
City:	State:                      Zip:
Lead Chapter Advisor:	Home Phone: (     )
Advisor's Email Address:	

Mail the registration form to by October 5, 2009 to:

Mr. Billy Batkins  
15 South Oak Avenue.  
Highland Springs, Virginia 23075





**PERSONAL LIABILITY FORM  
VIRGINIA TSA  
2009-2010**

No student or child attendee will be allowed to participate in Virginia TSA Regional or state activities unless the chapter advisor has an original copy of this form at all times.

**REQUIRED BY: STUDENT/CHILD CONFERENCE ATTENDEES**

**CHAPTER ADVISOR MUST MAINTAIN A COPY OF THIS FORM AT THE SCHOOL AND BRING THE ORIGINAL COPY TO THE REGIONAL RALLY.**

Name of participant: \_\_\_\_\_

School: \_\_\_\_\_

Address: \_\_\_\_\_

Home phone: \_\_\_\_\_ School phone: \_\_\_\_\_

"I hereby agree to release the Virginia Association of the Technology Student Association, its representatives, agents, servants, and employees for liability for any injury to above named person at any time while attending the Virginia TSA conference and activities, including travel to and from such activities, excepting only such injury or damage resulting from willful acts of such representatives, agents, servants, and employees."

"I do voluntarily authorize representatives of Virginia TSA to obtain emergency medical treatment for the above named person as deemed necessary."

"I agree to indemnify and hold harmless the representatives of the Virginia Association of the Technology Student Association and said TSA State Coordinator and/or conference management staff for any and all claims, demands, actions, rights of action, and/or judgments by or on behalf of the above named person arising from or on account of said procedures and/or treatment rendered in good faith and according to accepted medical standards."

**Regional Rally – October 17, 2009**

_____ Parent/Guardian Signature	_____ Student Participant Signature	_____ Date
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**Regional Fair - March 6, 2010**

_____ Parent/Guardian Signature	_____ Student Participant Signature	_____ Date
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**State Conference – April 23-25, 2010**

_____ Parent/Guardian Signature	_____ Student Participant Signature	_____ Date
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NOTE: Chapter advisors may use the same form for all 2009-2010 TSA events provided each event is properly signed and dated.

**<<< Do not mail this form to Virginia TSA >>>**

**VIRGINIA TSA DELEGATE  
CONDUCT PRACTICES AND PROCEDURES  
2009-2010 AGREEMENT FORM**

1. "Delegate" shall mean any TSA member (voting/non-voting) attending the conference.
2. There shall be no defacing of public property. The individual(s) or chapter(s) responsible must pay any damages to the property or furnishings in the hotel rooms or building.
3. Delegates shall keep their advisors informed of their activities and/or whereabouts at all times.
4. Delegates should be prompt and prepared for all activities.
5. Delegates should be financially prepared for all possibilities.
6. Delegates not staying at the official conference hotels shall return to their legal residence by curfew or immediately following the last scheduled event.
7. No alcoholic beverages, narcotics or firearms, in any form, shall be possessed by delegates, alumni or other conference attendees at any time, under any circumstances.
8. No delegates shall leave the conference site unless accompanied by the Chapter Advisor(s) and/or chaperone(s).
9. Delegates and Voting Delegates are required to attend all general sessions and activities assigned, including workshops, competitive events, committee meetings, etc. for which they are registered, unless engaged in some specific assignment taking place at the same time.
10. Identification badges must be worn at all times by all persons in conference attendance.
11. Chapter Advisors will be responsible for their delegates' conduct en route to the conference, during the conference, and during delegates' return to home school.
12. Delegates violating or ignoring any of the conduct rules will subject their entire delegation to being unseated and their candidates or competitive event participants to being disqualified. Individual delegates may be sent home immediately at their own expense.
13. Curfews will be enforced (all delegates will be in assigned rooms by the announced times).
14. Casual wear will be accepted only during specific social functions, as designated.
15. The Virginia TSA Standards Review Committee reserves the right to dismiss any delegate from the conference for inappropriate actions.

I have read, I understand, and I agree to conduct myself according to the conduct practices and procedures listed above.

\_\_\_\_\_  
Student Delegate Signature

\_\_\_\_\_  
Parent Signature

The parent must initial each event for which this form applies:

Regional Rally – October 17, 2009 \_\_\_\_\_

Regional Fair: March 6, 2010 \_\_\_\_\_

Technosphere: April 23-25, 2010 \_\_\_\_\_

Chapter advisors may use the same form for all Virginia TSA sponsored events provided the form is properly signed and initialized where applicable. Chapter Advisors are responsible for maintaining the form. The original form must accompany the chapter advisor at all times at a Regional or State TSA event.

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**MEDICAL RELEASE FORM  
VIRGINIA TSA  
2009-2010**

**REQUIRED BY: STUDENT/CHILD CONFERENCE ATTENDEES  
CHAPTER ADVISOR MUST MAINTAIN A COPY OF THIS FORM AT THE SCHOOL AND BRING  
THE ORIGINAL COPY TO THE REGIONAL RALLY.**

Student: \_\_\_\_\_ Social Security # \_\_\_\_\_

Advisor: \_\_\_\_\_

School: \_\_\_\_\_

**Medical Information (Print Clearly)**

1. Known drug allergies: \_\_\_\_\_
2. Last tetanus received: \_\_\_\_\_
3. Describe any history of heart condition, diabetes, asthma, epilepsy or rheumatic fever, etc: \_\_\_\_\_  
\_\_\_\_\_
4. Medication currently being taken: \_\_\_\_\_
5. Physical restrictions (swimming, running, etc.) \_\_\_\_\_
6. Other conditions: \_\_\_\_\_
7. Physician: \_\_\_\_\_ Work: \_\_\_\_\_ Home: \_\_\_\_\_
8. Relative: \_\_\_\_\_ Work: \_\_\_\_\_ Home \_\_\_\_\_
9. Name of medical insurance company: \_\_\_\_\_ Policy # \_\_\_\_\_
10. I hereby give permission for emergency medical treatment of \_\_\_\_\_ (Name of Student/Child) while attending conferences and leadership activities of Virginia TSA.
11. The parent must initial each event for which this form applies:  
Regional Rally – October 17, 2009 \_\_\_\_\_  
Regional Fair: March 6, 2010 \_\_\_\_\_  
Technosphere: April 23-25, 2010 \_\_\_\_\_

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